

PSMS PTO MEETING MINUTES

1/05/18

9:00 AM

PRESENT: Stephanie Sale, Betsy Lewis, Anil Kumar, Melanie Marquardt, Julie Rudman, Amy Perkins, Andrea Myers, Susan Campbell, Jenny Hayes

- I. WELCOME—Stephanie Sale met with the Executive Board to review Bylaws, PSMS PTO Transparency and Report Policy, PSMS PTO Standing Rules, and PTO Officer Informational sheet to be passed on to future officer for following year's position. Bylaws are to be approved every two to three years.
- II. SECRETARY'S REPORT—Susan Campbell: Melanie moved to approve the December minutes. Anil seconded the motion.
- III. TREASURE'S REPORT—Kara Golian and Anil Kumar: Treasurer Report for 11/9/17 included the following information: Checking account balance at 11/6/17 - \$40,758.50. Very quiet month - not very much activity. Recent deposits include \$367.67 for school supplies. Recent checks written include - \$285.00 to Lori Hisle for tax services, \$129.00 to renew our PTO Manager subscription and four checks under \$50.00 for teachers participating in the Staff Welcome Back. Our current PTO Invest and membership in PSMS balance is \$17,470.00 and our 8th Grade Farewell balance is \$4,870.00. Betsy moved to approve the Treasure's Report and Budget for November. Susan seconded the motion.
- IV. PTO/PSMS INVEST REPORT: The goal for INVEST this year is \$17,500. Current INVEST balance is \$17,470!
- V. VICE PRESIDENT'S REPORTS
 - A. 1ST VP REPORTS—Betsy Lewis. PE UNIFORMS--Jonna wasn't present. PE Uniforms are completed for this school year. She will revisit the topic in the spring. SCHOOL SUPPLIES: Betsy has a "perfect" list for school supplies for next year. We will stick with EPI. More to come later in the year. SPIRIT WEAR: Sarah has

created a flyer that will be published in Jenny's publications. Sarah will ask if Jenny can place the flyer on the PSMS Facebook page. There are items to sell. COMMUNICATIONS: Jillaine VonSeldnek will serve as administrator of the PSMS PTO website. She will also manage our FB presence.

B. 2ND VP REPORTS—Aimee Bernstein. COMMUNITY SERVICE—Julie Rudman: No report. 8TH GRADE FAREWELL—Tiffany Way and Amy Perkins: Stephanie shared that Tiffany has placed a deposit at Main Event for May 23rd, shirts cost will be \$8, and video will be worked on after Winter Break. Eric will get feedback from the 8th grade team regarding the possibility of changing the date and procedure of 8th Grade Farewell. PANTHER NIGHT/FALL FRENZY—Julie Browne, Mary Garreston, and Tricia Bath: These are completed for the year. No report. HEALTH SCREENINGS: Jonna shared that Health Screenings went well. May have an additional screener. Jonna will share her notes with Aimee. A new person for Health Screenings is needed. No report.

C. 3RD VP REPORTS—Melanie Marquart. COMMUNITY PARTNERS—Andrea Myers: December's Skate Night and Burger-Fi raised \$188. Pizzeria LoCal will be January 23rd and will donate 50% of ticket sales. Sunset Grill will be in February. Kona Ice is set up for all games. Chipotle may be March 5th. We will possibly have a second Sonic Night in April. SIGN CARETAKER: No report. STAFF APPRECIATION: Holiday Jars were completed for each staff member.

VI. PSMS ADMINISTRATION REPORT—Jenny shared that the Taskforce to evaluate needs at the Middle School level have met and have discussed desires of students and parents, Non-Negotiables for Developing a Schedule, Schedule Considerations were evaluated. A sample Master Schedule was created. PE would be a required course for 1 semester. Feedback will be taken into consideration from BOE. There will be additional research regarding curriculum. This will allow for more options for students. Design Lab will be an exploratory option. The Musical is on January 25th and 26th. Basketball tryouts were held prior to Winter Break and now is off to a great start. Testing will begin after returning from Spring Break.

PRESIDENT'S REPORT—

We need to establish a committee for election of officers for 2018-2019.

President	Stephanie Sale	Willing to stay (would require approval)
1st VP:	Betsy Lewis	Willing to stay for her 2nd year
2nd VP	Aimee Bernstein	Willing to stay (would require approval)
3rd VP	Melanie Marquardt	Willing to stay (would require approval)
Secretary	Susan Campbell	Willing to stay (would require approval)
Treasurer	Kara Golian	Willing to stay for her 2nd year
Treasurer	Anil Kumar	Willing to stay for his 2nd year
Spirit Wear	Sarah McQueary	???
Spirit Wear	Tricia Pike	??? Is this more of a "committee" position
Spirit Wear	Kim Marquardt	??? Is this more of a "committee" position
PE Uniforms	Jonna Brandel	OPEN ?? Whether we will fill
School Supplies	Betsy Lewis	Willing to stay for a 2nd year
Communications	Missy Kotre	OPEN
Community Service	Julie Rudman	Willing to stay (would require approval)
Panther Night	Julie Browne	???
Panther Night	Mary Garretson	???
Panther Night	Tricia Bath	???
8th Grade Farewell	Amy Perkins	OPEN
8th Grade Farewell	Tiffany Way	OPEN
Health Screening	Jonna Brandel	OPEN (Andrea Myers is interested)
Community Partners	Andrea Myers	OPEN
Staff Appreciation	Markie Rankin	???
Staff Appreciation	Nicole Barth	???
BVEF Liason	Kristi Burgess	???
Sign Caretaker	Megan McNiel	???
Directory	Lara Swarens	???

Betsy will serve as the Board Member for the Officer Election Committee.

VII. MEETING ADJOURNED. NEXT MEETING Friday, February 2, at 9:00 a.m.