

PSMS PTO MEETING MINUTES

2/02/18

9:00 AM

PRESENT: Stephanie Sale, Betsy Lewis, Anil Kumar, Melanie Marquardt, Julie Rudman, Amy Perkins, Andrea Myers, Susan Campbell, Jenny Hayes

- I. WELCOME—Stephanie Sale met with the Executive Board to review Bylaws, PSMS PTO Transparency and Report Policy, PSMS PTO Standing Rules, and PTO Officer Informational sheet to be passed on to future officer for following year's position. Bylaws are to be approved every two to three years.
- II. SECRETARY'S REPORT—Susan Campbell: Melanie moved to approve the December minutes. Anil seconded the motion.
- III. TREASURE'S REPORT—Kara Golian and Anil Kumar:
Treasurer Report for Treasurer Report for 2/2/18. Checking account balance at 2/1/18 - \$40,154.93. Recent deposits include \$88.00 from Magic Ice for Community Partners. Recent checks written include - \$122.25 for printing fees associated with the directory and \$94.95 for teachers participating in the Staff Welcome Back. Our current PTO Invest and Membership in PSMS balance is \$17,570.00 and our 8th Grade Farewell balance is \$4,940.00. Betsy moved to approve the Treasure's Report and Budget for November. Susan seconded the motion.
- IV. PTO/PSMS INVEST REPORT: The goal for INVEST this year is \$17,500. Current INVEST balance is \$17,470! 2017-2018 Invest in PSMS transactions through February include:

Beginning Balance:	\$958.03
Transactions	
Eclipse Glasses	\$427.75
Rebel Annual Dues	\$300.00
Scripps Spelling Bee	\$158.50
National Geographic Bee	\$120.00

PTO Deposit	\$4000.00
Candy-Spirit Day	\$24.80
Sidewalk Chalk-Rebel	\$4.99
Gatorade/Granola Bars FB players Sonic Fundraiser	\$43.64
Wristbands-Red Ribbon Week	\$101.70
Candy-Red Ribbon Week Photo Contest	\$49.01
Orchestra Trip Shortfall	\$7.85
Student Lunch-Red Ribbon Week Organizers	\$56.08
AMC Registration	\$155.00
Cookies-BOTB snacks	\$38.62
Math Counts Registration	\$300.00
Candy-Red Ribbon Week	\$79.32
Cardstock-Red Ribbon Week	\$15.38
Ribbons for Courtyard-Red Ribbon Week	\$26.26
Photos-Red Ribbon Week	\$70.18
Candy, Pop-Red Ribbon Week	\$30.87
K.S. Phillip Sousa Honor Band	\$210.00
Some anticipated future expenses include:	
Bus Cost for 8 th Grade Farewell	\$500.00
Late Bus (Jan-May)	\$570.00
6th Grade Movie Field Trip	\$1600.00
7 th /8 th Grade Field Trips	\$3000.00
Requested carryover to 18/19 School Year	\$1000.00
Total Anticipated Expenses:	\$6,670.00
Current Balance	\$3,931.92

V. VICE PRESIDENT'S REPORTS

- A. 1ST VP REPORTS—Betsy Lewis. PE UNIFORMS--Jonna inquired as to the need to offer PE Uniforms for the upcoming school year. It was felt that it would not be necessary to offer uniforms for the 2018-2019 school year. SCHOOL SUPPLIES: Betsy has a "perfect" list for school supplies for next year. We will stick with EPI. SPIRIT WEAR: There are items to sell. Remaining items will be offered to incoming 6th graders. COMMUNICATIONS: Jillaine

vonSeldeneck will serve as administrator of the PSMS PTO website. She will also manage our FB presence.

B. 2ND VP REPORTS—Aimee Bernstein. COMMUNITY SERVICE—Julie Rudman: No report. 8TH GRADE FAREWELL—Tiffany Way and Amy Perkins: Stephanie shared that Tiffany has placed a deposit at Main Event for May 23rd, shirts cost will be \$8, and video will be worked on after Winter Break. Eric will get feedback from the 8th grade team regarding the possibility of changing the date and procedure of 8th Grade Farewell. PANTHER NIGHT/FALL FRENZY—Julie Browne, Mary Garreston, and Tricia Bath: These are completed for the year. No report. HEALTH SCREENINGS: Jonna shared that Health Screenings went well. May have an additional screener. Jonna will share her notes. Andrea Myers will be incharge of 2018-2019 Health Screenings. No report.

C. 3RD VP REPORTS—Melanie Marquart. COMMUNITY PARTNERS—Andrea Myers: Pizzeria LoCal will be January 23rd and will donate 50% of ticket sales. Sunset Grill will be in February. Kona Ice is set up for all games. Chipotle may be March 5th. We will possibly have a second Sonic Night in April. SIGN CARETAKER: No report. STAFF APPRECIATION: Meals will be provided to staff during Parent Teacher Conferences.

VI. PSMS ADMINISTRATION REPORT—Jenny shared that the Taskforce to evaluate needs at the Middle School level have met and have discussed desires of students and parents, Non-Negotiables for Developing a Schedule, Schedule Considerations were evaluated. A sample Master Schedule was created. PE would be a required course for 1 semester. Feedback will be taken into consideration from BOE. There will be additional research regarding curriculum. This will allow for more options for students. Design Lab will be an explo option. The Musical was great. Basketball tryouts were held prior to Winter Break and now is off to a great start. Testing will begin after returning from Spring Break. Track will begin soon.

PRESIDENT'S REPORT—

We need to establish a committee for election of officers for 2018-2019.

President	Stephanie Sale	Willing to stay (would require approval)
1st VP:	Betsy Lewis	Willing to stay for her 2nd year
2nd VP	Aimee Bernstein	Willing to stay (would require approval)
3rd VP	Melanie Marquardt	Willing to stay (would require approval)
Secretary	Susan Campbell	Willing to stay (would require approval)
Treasurer	Kara Golian	Willing to stay for her 2nd year
Treasurer	Anil Kumar	Willing to stay for his 2nd year
Spirit Wear	Sarah McQueary	???
Spirit Wear	Tricia Pike	??? Is this more of a "committee" position
Spirit Wear	Kim Marquardt	??? Is this more of a "committee" position
PE Uniforms	Jonna Brandel	OPEN ?? Whether we will fill
School Supplies	Betsy Lewis	Willing to stay for a 2nd year
Communications	Missy Kotre	OPEN
Community Service	Julie Rudman	Willing to stay (would require approval)
Panther Night	Julie Browne	???
Panther Night	Mary Garretson	???
Panther Night	Tricia Bath	???
8th Grade Farewell	Amy Perkins	OPEN
8th Grade Farewell	Tiffany Way	OPEN
Health Screening	Jonna Brandel	OPEN (Andrea Myers is interested)
Community Partners	Andrea Myers	OPEN
Staff Appreciation	Markie Rankin	Willing to stay for 2 nd year
Staff Appreciation	Nicole Barth	Willing to stay for 2 nd year
BVEF Liason	Kristi Burgess	???
Sign Caretaker	Megan McNiel	???
Directory	Lara Swarens	???

Betsy will serve as the Board Member for the Officer Election Committee.

VII. MEETING ADJOURNED. NEXT MEETING Friday, March 2, at 9:00 a.m.